

Department of Energy (DOE)
Hanford Integrated Tank Disposition Contract (ITDC)
Draft Solicitation No. 89303321REM000084

Pre-Solicitation Conference and One-on-One Registration Information

The Department of Energy (DOE) Office of Environmental Management will conduct a pre-solicitation conference and one-on-one sessions for the Hanford Integrated Tank Disposition Contract (ITDC) procurement. These activities are for informational purposes only. DOE has scheduled these activities to be held virtually on March 30-31, and if necessary, April 1, 2021. Registration is limited to four (4) representatives (with individual email logins) per entity/community partner for the pre-solicitation conference and four (4) representatives (with individual email logins) per entity/community partner for the one-on-one sessions. No recording, copying, or transcription devices will be allowed by attendees.

Note that a site tour is not being conducted at this time. However, if conditions allow at the time of Final RFP issuance, a site tour may be offered at a later date. A site tour video will be posted to the following webpage <https://www.emcbc.doe.gov/SEB/HanfordITDC>.

PRE-SOLICITATION CONFERENCE – MARCH 30, 2021

The pre-solicitation conference will be held on March 30, 2021, via WebEx, with the hyperlink address to be sent to registrants. The conference will begin at 11:00 AM Eastern Time (ET); participants should check-in to the WebEx fifteen minutes early (by 10:45 AM ET). The event is anticipated to conclude no later than 1:30 PM ET. DOE will provide a presentation regarding the ITDC procurement and related information specific to the Draft Request for Proposal (RFP). During the pre-solicitation conference, comments or questions can be submitted via the chat function on WebEx for DOE review. DOE may provide written responses later via posting to the procurement website; however, DOE is not obligated to respond to comments or questions.

Slides presented at the pre-solicitation conference will be subsequently posted to the following webpage <https://www.emcbc.doe.gov/SEB/HanfordITDC>.

ONE-ON-ONE SESSIONS – MARCH 30-31 & APRIL 1, 2021 IF NEEDED

DOE will hold one-on-one sessions via WebEx to obtain constructive feedback from interested parties or community partners regarding the ITDC procurement. DOE participants may use the video webcam function during the one-on-one sessions. The one-on-one sessions are an opportunity for interested parties to share their thoughts and/or provide suggestions on the Draft RFP and also to discuss the questions included in the cover letter to the Draft RFP. DOE will consider all input and will not attribute the input received to any participant. DOE is not requesting, and will not accept, any marketing material or any information identified as business sensitive by the participating entity. DOE can assign the WebEx “Presenter” role to the interested party; however, any presentation materials shall also be emailed to HanfordITDC@emcbc.doe.gov in advance of the one-on-one meeting.

The time allotted for the one-on-one sessions will be limited to 30 minutes each, and will be selected by registrants on a first-come first-serve basis based on the completion of the online registration. DOE will contact each participant via email with the specific WebEx call-in information for their scheduled one-on-one session (if applicable).

The one-on-one sessions will be held on March 30-31 and (if needed) April 1, 2021.

REGISTRATION

Interested parties planning to attend the pre-solicitation conference and/or one-on-one sessions shall fill-out and complete the registration form found at <https://www.emcbc.doe.gov/SEB/HanfordITDC/>. One representative shall complete the information for interested parties by 4:00 PM ET, **March 12, 2021**. Pre-registration is required and no additional email addresses/registrants will be added to the WebEx after the registration deadline. All requests for information regarding registration pertaining to this announcement must be directed to the procurement mailbox at HanfordITDC@emcbc.doe.gov. For time sensitive questions, you may contact Clare Rexroad, Contracting Officer at Clare.Rexroad@emcbc.doe.gov.

GENERAL INFORMATION

Attendance at the pre-solicitation conference and one-on-one sessions is voluntary. The Government will not reimburse any entity for expenses related to attendance at these activities.

None of the information stated or presented during the pre-solicitation conference should be construed as a revision to the Draft RFP unless issued in an amendment. Information provided is at a summary level and is subject to change. The written terms and conditions of the Final RFP, once released, will govern over any information presented.

DOE looks forward to continued engagement with the community, industry and other interested parties in a transparent and collaborative manner throughout the ITDC procurement process.